

**CARER SUPPORT CARLISLE & EDEN**

# The Office, Mardale Road, Penrith Cumbria CA11 9EH

**Application for Employment**

POST APPLIED FOR:

POST ADVERTISED IN:

|  |  |
| --- | --- |
| SURNAME | FULL FORENAME(S) |
| HOME ADDRESS  Postcode: | ADDRESS FOR COMMUNICATIONS  (If different)  Postcode: |

TELEPHONE NUMBERS: HOME:

BUSINESS:

MOBILE:

Email address

DO YOU HOLD A CURRENT DRIVING LICENCE? YES / NO

DO YOU HAVE DAILY USE OF A CAR FOR WORK? YES / NO

DO YOU CONSIDER YOURSELF TO BE DISABLED UNDER THE DISABILITY DISCRIMATION ACT?

YES / NO

**EMPLOYMENT DETAILS**

These should be in date order, latest first. There should be no gaps unaccounted for. Continue on a separate sheet if necessary.

|  |  |  |
| --- | --- | --- |
| NAME AND ADDRESS OF EMPLOYER | POSITION HELD AND BRIEF DESCRIPTION OF DUTIES AND REPONSIBILITIES | PERIOD  (FROM - TO) |
|  |  |  |

**EDUCATION**

Give details of Secondary Schools, Universities or other educational establishments attended.

|  |  |  |  |
| --- | --- | --- | --- |
| NAME OF ESTABLISHMENT | TOWN | PERIOD  (FROM - TO) | QUALIFICAITON RECEIVED |
|  |  |  |  |

**ADDITONAL TRAINING**

Give details, including dates, of any professional or other qualifications and training with the standard obtained as applicable.

|  |  |  |
| --- | --- | --- |
| SUBJECT | LEVEL/QUALIFICATION | DATE |
|  |  |  |

**MANDATORY ADDITIONAL INFORMATION**

Give details of any experience or skills that you feel are relevant to the post – try to relate your experience and/or skills to the job description and person specification.

You can write up to 2 pages of A4 below. Do not send separate C.V. as these will not be considered.

**---**

**REFERENCE INFORMATION**

Give the name, occupation and address of two responsible persons to whom you are not related, and to whom reference can be made. One referee should be your present or most recent employer. **Please note that telephone references will be sought upon offer of the position.**

|  |  |
| --- | --- |
| **Referee 1** | **Referee 2** |
| Name: | Name: |
| Occupation: | Occupation: |
| Address: | Address: |
|  |  |
|  |  |
| Postcode: | Postcode: |
| Email: | Email: |
| Telephone No. | Telephone No. |

## **DECLARATION**

## Do you have any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) Yes / No

If YES please give details

All information contained in this form will be treated as STICTLY CONFIDENTIAL

**I declare** that the information I have given is, to the best of my knowledge and belief, true and complete. I understand that any false declaration or misleading statement or any significant omission may disqualify me from employment and render me liable to dismissal.

**I understand** that any job offer is subject to satisfactory references and a probationary period.

**I understand** that because the job involves contact with vulnerable and/or young people, the post is subject to a Criminal Record Check (Enhanced Disclosure) Should I be offered the post, I understand that a Criminal Record Check will be sought before the appointment is confirmed.

**I consider** myself physically and mentally fit for the work that I apply to carry out on behalf of Carer Support Carlisle & Eden.

By submitting this application form **you agree** to Carer Support Carlisle & Eden processing your personal data and retaining this information for 6 months. Please tick

Signed: Date:

Print name:

**Carer Support Carlisle & Eden,** The Office, Mardale Road, Penrith Cumbria CA11 9EH

**Tel: 01768 890280 email: enquiries@carlisle-eden-carers.org.uk**